

4HOnline Tip Sheet: Printing A 4-H Club's Health Forms (Printing an Entire 4-H Clubs Health Forms (or individual club members))

- From the Main Enrollment Page
 - Click on the "Clubs" tab (House Icon)
 - Select the 4-H Club from the list that appears of the screen and Login
 - Under Status - Click "Active" and Click "Search"
 - Flag Options: Click "Flag all Results" (or Select members as needed)
 - Click on Reports
 - Click on Standard
 - Select "Member Health Forms (Youth Members Flagged)"
 - Click on Run Report
- The Health Forms will open in a PDF format and can be printed and / or saved (Note: the save icon).