



AIRE Application & Prep Packet

Name _____

County _____

District _____

READ CAREFULLY: This application should be filled out in detail. Please print or type.

One (1) copy of the 4-H AIRE Candidates “Application and Resume” should be submitted in an individual folder with the applicant’s name appearing on tab.

4-H AIRE packets are to be turned into your 4-H Agent by the deadline established at the local level. ***State-Level AIRE Electronic Registration is due by June 10, 2019.**

Please rank the 4-H Programs in the order of your preference to attend (1st being your top selection, 2nd being your next and 3rd being your final program of choice). *If you have attended one or more of the programs below please indicate so by placing an “X” in the ranking column.

() **National 4-H Congress** – Is held annually in November. The actual cost to the 4-H'er is \$100 plus spending money. *Trip is for November 2019

() **National 4-H Conference** – Is held in March/April. The actual cost to the 4-H'er is \$200 plus spending money. *Trip is for 2020

() **National Leadership Conference** – Is held annually in June. The 4-H'er pays all travel cost, except registration. *Trip is for June 2020

The North Carolina 4-H Program is an equal opportunity program. You may request any needed accommodations to participate in the application or interview process.

Please limit your answers to the space provided.

***NATIONAL CONGRESS APPLICANTS ONLY:** Please rank the curriculum categories in which you want to compete by placing a rank order in the box. Example: Citizenship & Civic Education = 1, Communications Arts = 2, etc. You may select up to 3 curriculum category options. Under Animal Science, please circle if you are applying for Beef, Dairy, Poultry, Sheep, or Swine.

***National 4-H Conference and ILC Applicants do not select curriculum categories.**

GENERAL CATEGORIES FOR NATIONAL CONGRESS

Animal Science _____ (Select Area) ___ Beef ___ Dairy ___ Poultry ___ Sheep ___ Swine	Citizenship & Civic Education _____
Communication Arts _____	Environmental Science _____
Healthy Lifestyles (Peanuts, Nutrition, Breads etc. _____	Leadership, Citizenship, Community & Public Service _____
Leadership & Personal Dev. _____	Plant Science _____
Science & Technology _____	

AIRE Applicant Information

Name: _____
Last First Middle

Home Address: _____ Gender: _____

City: _____ State: NC Zip Code: _____ Telephone: _____

County: _____ District: _____ Email: _____

Years In 4-H: _____ Age: _____ Date of Birth: _____

PREVIOUS AIRE EXPERIENCE

REQUIRED PARTS OF YOUR APPLICATION

I have received an AIRE Trip in the past:

Application & Signatures: _____

_____ Yes

Essay: _____

If so, what year _____

Resume: _____

and trip _____?

Interview: _____ (I plan to participate)

_____ No

Certification Statement:

I certify that the information on this application is accurate and complete. These events operate under the NC 4-H Code of Conduct and Disciplinary Procedure Guidelines. Please be sure you have read this document.

http://www.nc4h.org/publications/forms/4-H_codeofconduct.pdf

Should I be selected to represent North Carolina at a National Event, I promise to abide by all rules.

Signature of 4-H'er Date

Signature of Parent Date

Signature of 4-H Agent Date

AIRE Electronic Video (EV)

Electronic Video (EV): Candidates will create and submit a 3-minute video (videos submitted over 3 minutes in length will NOT be viewed / scored). Candidates can use their phones, tablet or computer to record a 3-minute video that covers this year's question (see below). *Candidates should include a link to their EV on their Resume.

- **EV Prompt for 2019:** "YOU have a background, identity, interest, or talent that is so meaningful that your 4-H AIRE application would be incomplete without it. Share your story."

This EV prompt offers all the flexibility a candidate could ask - it's got just enough direction to get those creative fountains flowing. Focus on the key words "background," "identity," "interest," and "talent" and use them as launch points for your brainstorming. What about your history, personality, hobbies, or accomplishments might be worth highlighting in a 3-minute video application? It can be something as small as seeing an episode of a television show (are you living life in the Upside Down?) or as large as the struggle of moving to new school (especially if you had to leave behind friends). The most important thing to consider for this VE prompt is that your subject and/or perspective is dynamic and specific to you and who you are and no one else.

Functional Resume

A functional resume focuses on your skills and experiences, rather than on your chronological 4-H History. It is used most often by youth who are involved in a variety of 4-H programs, youth who have less than five years of 4-H experiences, or youth who wish to focus on their experiences and skills vs. leadership positions and previous accomplishments.

I. Header: Name, address, email address, phone number

II. Professional Statement: This is a short statement describing your career aspirations (including college / work plans). OR

AIRE Summary Statement: This is a short statement that describes your purpose for applying (state what trip you are applying for and what subject area). You can briefly mention your 4-H career highlights, including past roles and your strongest skills.

III. Education: This contains middle school / high school or college information, expected date of graduation and course of study. Include academic honors.

IV. 4-H Project Experience: For each project or activity, format it after the following example and include:

- Amount of time you were involved,
- extent and diversity of knowledge and skills,
- extent and level of responsibilities, personal growth,
- how you extended your knowledge into your community
- size, scope of project,
- reflection of competency,

V. 4-H Citizenship & Leadership Experience: In this section, provide information about 4-H related activities in the areas of citizenship and leadership.

VI. Community Service, Citizenship & Leadership Experience: Organizations:

In this section, provide information about activities within 4-H and non 4-H in the areas of community service. Format it after the following example and include: the duration and extent of your involvement,

- your roles and responsibilities, the size and scope of your effort,
- time spent, impact and resources committed, and what you accomplished individually or as a team.

Chronological Resume

A chronological resume starts by listing your 4-H history, with the most recent position listed first. Your leadership positions are listed in reverse chronological order with your current, or most recent position, first. This type of resume works well for youth with a strong, solid 4-H history.

I. **Header:** Name, address, email address, phone number

II. **Professional Statement:** This is a short statement describing your career aspirations (including college / work plans). **OR**

AIRE Summary Statement: This is a short statement that describes your purpose for applying (state what trip you are applying for and what subject area). You can briefly mention your 4-H career highlights, including past roles and your strongest skills.

III. **4-H Project Experience:** Begin with your most recent major 4-H accomplishments and continue backward to report your 4-H history. List and explain accomplishments (briefly) including dates and level (county, district, state, etc.).

- Try to begin each bulleted sentence with an action word.
- Write about your experience and skills to aim toward the accomplishment.
- Provide the most information about your most recent accomplishment. For example: write a brief description consisting of a few sentences followed by a short list of bulleted items.
- Show growth and progress with responsibilities.
- Stress achievements and accomplishments.

IV. **Education:** This contains middle school / high school or college information, expected date of graduation and course of study. Include academic honors.

V. **4-H Citizenship & Leadership Experience:** In this section, provide information about 4-H related activities in the areas of citizenship and leadership.

VI. **Community Service, Citizenship & Leadership Experience:** In this section, provide information about activities you've been involved within 4-H **and** non-4-H in the areas of community service. Format it after the following example and include: the duration and extent of your involvement,

- your roles and responsibilities, the size and scope of your effort,
- time spent, impact and resources committed, and what you accomplished individually or as a team.

Combination Resume

A combination resume lists your skills and experience first. Your 4-H history is listed next. With this type of resume you can highlight the skills you have that are relevant to the 4-H trip you are applying for, and also provide the chronological 4-H history reviewers prefer.

- I. **Header:** Name, address, email address, phone number
- II. **Professional Statement:** This is a short statement describing your career aspirations (including college / work plans). **OR**
AIRE Summary Statement: This is a short statement that describes your purpose for applying (state what trip you are applying for and what subject area). You can briefly mention your 4-H career highlights, including past roles and your strongest skills.
- III. **Summary of Qualifications:** Statement that describes your expertise, leadership abilities, and skill set. The summary should give the reviewer an idea of who you are, except it allows you to focus more on your 4-H experience than on your goals. You can briefly mention your 4-H career highlights, including past roles and your strongest skills.
- IV. **Accomplishments:** Begin with your most recent major 4-H accomplishments and continue backward to report your successes in 4-H, school, work and / or volunteer service.
- V. **4-H Experience:** In bulleted format outline your 4-H experiences, starting with the most recent and significant.
- VI. **Education:** This contains middle school / high school or college information, expected date of graduation and course of study. Include academic honors.
- VII. **4-H Community Service, Citizenship & Leadership Experience:** In this section, provide information about 4-H **and** non-4-H related activities in the areas of community service, citizenship and leadership.

Examples of Action Words

Expanded

Presented

Negotiated

Operated

Evaluated

Invented

Established

Supervised

Analyzed

Organized

Exhibited

Prepared

Maintained

Handled

Taught

Directed

Developed

Designed

Administered

Improved

Trained

Reorganized

Edited

Produced

Contacted

Conducted

Planned

Managed

Created

Supported

Researched

Implemented

15 College Interview Questions You Should Know

1. What do you consider your greatest strengths and weaknesses?
2. How do you handle criticism?
3. How do you plan to achieve your career goals?
4. What defines you?
5. What is your proudest achievement?
6. Why do you want to attend our college / take part in our program / work here, etc.?
7. How did you spend last summer?
8. What's the most difficult situation you've faced?
9. If you could change one thing about your high school, what would it be?
10. How do you respond to academic demands and pressure?
11. Which authors, books or articles have had a profound impact on you?
12. If you could take a year off, what would you do and why?

13. How would your friends describe you?
14. What has been your most challenging leadership experience?
15. What do you plan to major in and why?

15 College Interview Questions You Should Ask Your Interviewer

1. What are the most popular majors / colleges on campus?
2. How does the advising system work?
3. What are the students here like?
4. How are roommates matched?
5. How many students in last year's freshman class returned for their sophomore year?
6. What is the relationship between those who belong to the Greek system and those who don't?
7. What are some of the issues that concern students on campus? How are these issues being resolved?
8. Are there any big changes in store for campus? Construction Projects (are there any underway or slated to begin – if so, when and where)?
9. What activities are available for freshmen to meet other students?
10. What are the weekends like?
11. Library and Lab hours of operation? Other special services?
12. What are the big campus events during the year?
13. What do alumni say about the school?
14. What do current students like the most about school?
15. What type of crime (criminal activity) has taken place on campus the last year years?

College Interview Mistakes

1. **Being Late.** Admissions people are busy. Alumni interviewers are probably taking time out of their full-time jobs to meet with you. Lateness disrupts schedules and shows irresponsibility on your part. If you can't avoid being late – call and let the interview know of your situation and ask to either reschedule or push your interview time back to a comfortable time.
2. **Under dress.** Business casual is your safest bet, but the main thing is to look neat and put-together. You'll look like you don't care if you show up wearing ripped jeans or and a vintage t-shirt.
3. **Talk to Little.** Your interviewer wants to get to know you. If you answer every question with a "yes," "no," or a grunt, you're not impressing anyone, and you're not demonstrating that you can contribute to the intellectual life of the campus. On the flip side – don't be a babbling brook – answer the questions and be yourself but don't dominate the conversation.
4. **Chew Gum.** It's distracting and annoying.
5. **Bring your parents.** The interviewer wants to get to know you, not your parents. Also, it's hard to look like you're mature enough for college if Dad is asking all the questions for you.
6. **Lie.** This should be obvious, but some students do get themselves in trouble by fabricating half-truths or exaggerating during the interview. Remember they have SEEN your grades and your test scores as well as your reference letters.
7. **Fail to research the college.** If you ask questions that could easily be answered by the college's website, you'll send the message that you don't care enough about the school to do a little research. Ask questions that show you know the place: "I'm interested in your Honors Program; could you tell me more about it?"
8. **Being rude.** Good manners go a long way. Shake hands. Address your interviewer by name. Say "thank you." Introduce your parents if they are in the waiting area. Say "thank you" again. Send a handwritten thank you note.

Format for the AIRE Video Interview

The video interview is designed to strengthen the candidate's interview skills, and for the review committee to get to know individual candidate. Each candidate will have approximately 15 minutes with the review committee. The review committee will focus on getting to know as much information about each candidate as possible. Candidates should be prepared to share information about their 4-H experiences, high school and community experiences, family, career goals, educational plans, and personal beliefs.

Video Interview Process

- Candidate signs in to the video interview, introduces him/herself to the review team. Each candidate should make a 15-second introductory / opening statement about him/herself.
- Review members will begin the interview process immediately following the candidates opening statement.
- The review committee will ask questions from the list below (Critical Thinking, Cause/Effect, Behavioral & General 4-H) as well as, questions that arise from the candidates, resume, EV and the interview process itself.
- Each candidate will be given the opportunity to make closing remarks and to thank the committee for their time.

Making an Opening Statement

- Briefly, tell us about yourself.
 - Include things like: Who are you? Why you chose to be in 4-H. How has 4-H impacted your life? What national trip you're interested in and why?

Making a Closing Statement

- Wrap-up and/or follow-up on any questions that you feel need a final concluding remark (re: your time with the interview team).
 - Thank the interview team for their time and attention.

AIRE Interview Question Pool

Critical Thinking

1. Currently, 32% of NC public school students drop out of high school. What do you think should be done by administrators, parents and communities to reduce this alarming number?
2. Our society has become much more conscience of the food we eat from both a safety and nutritional perspective. Whose responsibility is it to protect the US food supply and how far should we go with this protection?
3. NC is experiencing a teacher shortage. Why is this a problem and what must we do to attract and retain quality individuals to teach?
4. What can the school system do to prevent students from bringing weapons to school aside from using metal detectors?
5. What are your goals in life? (Career, Personal, etc)
6. The Governor has chosen you to accompany her to the National Governor's conference to speak on concerns of the youth in our nation. What concerns would you share?
7. If chosen to go on a volunteer mission to another country, what country would you choose and why? What volunteer work would you do based on the needs of the country?
8. What are your strengths and weakness'?
9. What is favorite quote? Explain why it's meaningful to you.
10. What do you expect to be doing in five years?
11. Which is more important: creativity or efficiency? Why?

Cause/Effect

1. Tell me about a time in your life when you had to make a tough decision? What was the situation and how did you handle it?
2. Give me an example of a time when you had to show personal integrity?
3. Describe your work ethic.
4. Give me an example of a time when you used your fact-finding skills to solve a problem.

Behavioral

1. What form of punishment would you recommend for students with behavior problems in school?
2. If you could take a year off, what would you do and why?
3. How are you involved in your community?
4. Tell me about a time when you were forced to make an unpopular decision.

General 4-H Questions

How can you use your 4-H experience to help encourage more youth to become citizen leaders in their communities?

1. Share one of your most memorable 4-H experiences. What made it memorable?
2. Why should we (judges) select you for one of these National trips? And, if you are selected to attend, how do you plan to use the knowledge you gained in your county, district, and state?
3. Has your 4-H experience had an impact on your life? Be specific.
4. You have been awarded a million dollar grant to spend on 4-H youth programs, how would you spend this money?
5. What type of 4-H involvement do you plan for the coming year?
6. Give us an example of a time when you set a goal in 4-H and were able to meet or achieve it.
7. Which "H" (Head, Heart, Hands, Health) has had the most significant impact on your life and why?

**North Carolina AIRE
Electronic Video (EV)
Score Sheet**

Name: _____ **County:** _____

	Possible Points	Actual Points
3-Minute Video & Use of Format Requirements	5	
Creative Content	5	
Organization	5	
Covered prompt in an easy to follow format, understandable	5	
TOTAL		

20

North Carolina AIRE Resume Score Sheet

Name: _____ **County:** _____

	Possible Points	Actual Points
General Appearance	3	
Page limit (2), neatness, easy to read, Distinct margins, font size		
Professional Statement		
Career aspiration if know and/or field of study	3	
4-H Project Experience	10	
4-H Community Service, Citizenship & Leadership	9	
Non 4-H Community Service, Citizenship & Leadership	4	
Education	1	
<hr/> TOTAL	<hr/> 30	

North Carolina AIRE Video Interview Score Sheet

Name: _____ County: _____

	Possible Points	Actual Points
PERSONAL APPEARANCE	6	
ATTIRE, EYE CONTACT, VOICE, ETC.		
OPENING/CLOSING REMARKS	4	
4-H KNOWLEDGE/SKILLS	15	
DEMONSTRATED (as reflected in resume and through interview)		
ABILITY TO RESPOND TO YOUTH ISSUES	10	
ABILITY TO RESPOND TO CURRENT EVENTS	5	
POISE/CONFIDENCE LEVEL	10	
ABILITY TO ARTICULATE		
<hr/> TOTAL	<hr/> 50	

Questions about the AIRE Candidate Packet and support materials can be sent directly to:

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