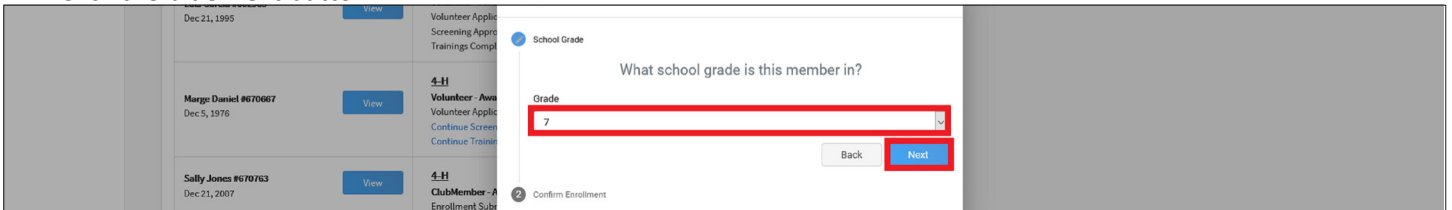


- Login to the family account
- Locate the member's name from the list and click the Enroll Now link.



Kid Test #638246 Jul 4, 2011	View	4-H Enroll Now
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- Select the grade from the drop-down menu.
- Click the blue Next button.

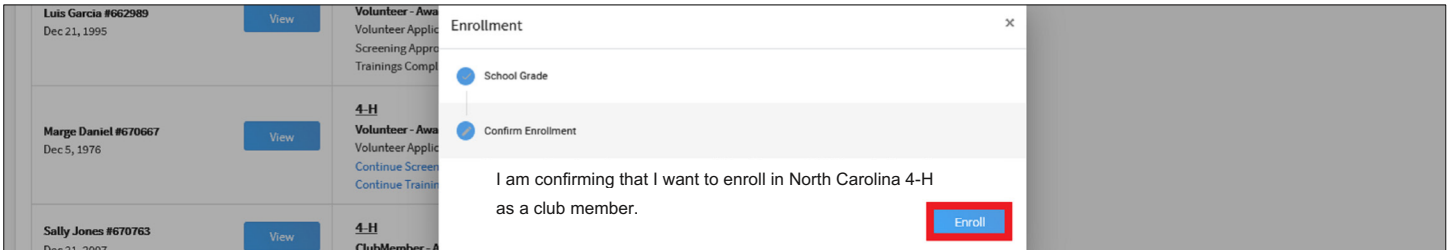


What school grade is this member in?

Grade:

[Back](#) [Next](#)

- Read the screen to confirm the membership type and click the blue Enroll button.



Enrollment

I am confirming that I want to enroll in North Carolina 4-H as a club member.

[Enroll](#)

- After reading the instructions for Clubs section, click the blue Select Clubs button.

Selecting clubs:

Youth Members:

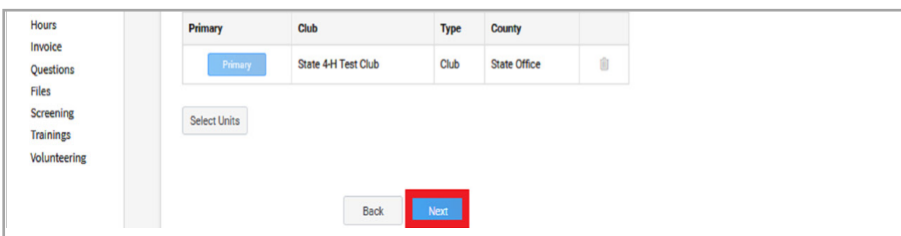
- Youth members who wish to select and/or re-enroll in a club please do so via the drop-down menu. Youth are welcome to join multiple clubs. "If multiple clubs are selected you will need to indicate which club is your "Primary."
- Youth members who do not wish to join and/or re-enroll in a club at this time should select the "Member at Large" option from the drop-down menu

Adult Volunteers:

- Level 1 Volunteers who wish to affiliate and/or re-enroll with a club should select it from the drop-down menu. Level 1 Volunteers are welcome to affiliate with multiple clubs. "If multiple clubs are selected you will need to indicate which club is your "Primary."
- Level 2 Volunteers should skip this section by clicking the "Next Button" at the bottom of the screen.
- Level 4 Volunteers can skip this section by clicking the "Next Button" at the bottom of the screen.

[Select Club](#)

- Click the blue Select Units (Clubs) button to add additional clubs.
- Once all clubs have been added, click the blue Next button.



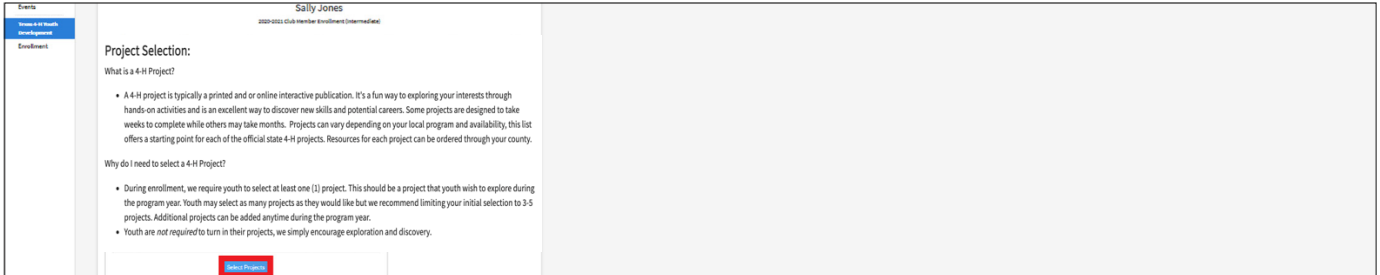
Primary	Club	Type	County
Primary	State 4H Test Club	Club	State Office

[Select Units](#)

[Back](#) [Next](#)

PROJECTS

- After reading the instructions for the Projects section, click the blue Select Projects button.



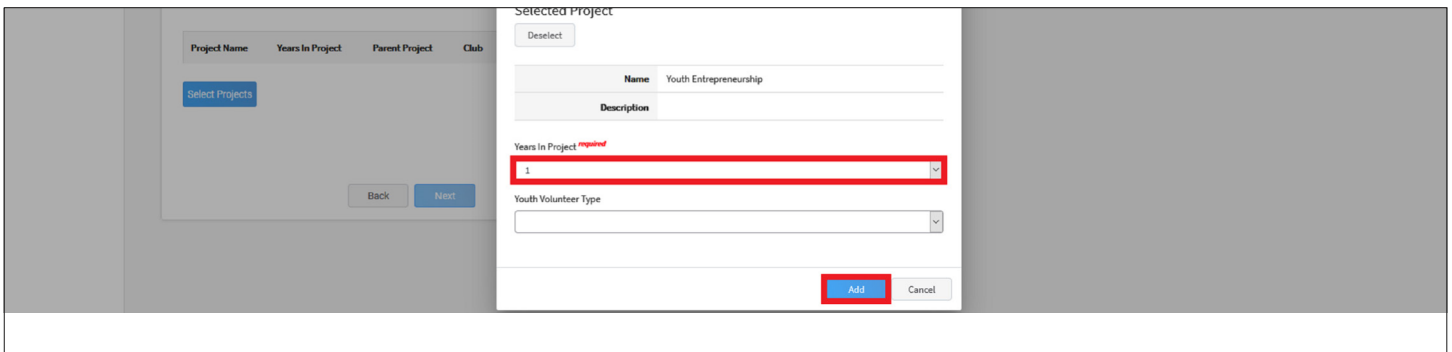
The screenshot shows the 'Project Selection' page for Sally Jones. It includes instructions on what a 4-H project is and why it's important to select one. A red box highlights the 'Select Projects' button at the bottom of the page.

- Click the blue Select button next to the project to add to the enrollment.



The screenshot shows a list of projects: 'Workforce Preparation and Careers' and 'Youth Entrepreneurship'. Each project has a blue 'Select' button next to it. A red box highlights the 'Select' button for 'Youth Entrepreneurship'.

- Select the Years In Project from the drop-down menu. The default value is set to 1.
- Click the blue Add button. Repeat the process for each project.



The screenshot shows the 'Selected Project' form for 'Youth Entrepreneurship'. The 'Years In Project' dropdown menu is highlighted with a red box and set to '1'. The 'Add' button is also highlighted with a red box.

- Complete the About You, Demographics, Address, Emergency Contact, Parent/Guardian, Second Family, School, Military and Other information.
- Click the blue Next button.



The screenshot shows the 'About You' form. The 'Gender' dropdown is set to 'Female' and the 'Grade' dropdown is set to '7'. A red box highlights the 'Next' button at the bottom of the form.

HEALTH SECTION

- Click the blue Show Health Form button to display and update / answer all questions and sign were designated.
- Click the blue Next button.



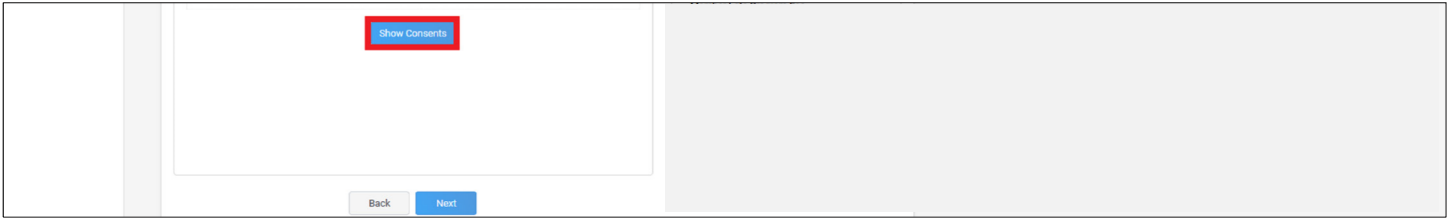
The screenshot shows a button labeled 'Show Health Form' highlighted with a red box. Below it are 'Back' and 'Next' buttons.



NORTH CAROLINA 4-H ONLINE RESOURCE GUIDE

YOUTH RE-ENROLLMENT

- Click the blue Show Consents button to display and answer all questions and sign were designated.
- Click the blue Next button.



- Click the green Submit button once updates are complete. Youth enrollments / re-enrollments only require county approval.

