

**North Carolina 4-H**

***Insert Title* Position Description**

**Purpose:**

This position will *(what is the purpose of this position?)*

**Location:** *Building Name and Address*

**Key Responsibilities:**

* *What are the key responsibilities for this position?*

**Qualifications:**

* *What are the qualifications? Do they need to be a registered volunteer in 4-H Online? Are there any mandatory trainings they must participate in?*

**Time Commitment:**

* *Date and Times (if applicable) or the number of hours per week/month, etc.*

**Training / Support Provided:**

* *What training will be provided to volunteers?*

**Benefits:**

* *What are the benefits to the volunteers for serving in this capacity? Do volunteers learn new skills? Is there a shirt or a meal involved? List any benefits here.*

**For more information or to sign up, please contact:**

*4-H Agent Name*

*County 4-H*

*Email*

*(555) 555-5555 (office)*

*(555) 555-5556 (mobile – call or text)*